

Registration of Firms for 2019-20

KENDRIYA VIDYALAYA, ANDREWSGANJ

(Phone No. 011-2643112)

NOTICE FOR APPLICATION FOR REGISTRATION / RENEWAL of REGISTRATION OF FIRMS FOR THE SESSION 2019-20

Kendriya Vidyalaya, Andrewsganj invites application on prescribed form for the registration/ renewal of registration of firms for the financial year 2019-20. For this different Manufacturer and service provider firms who deals in computer hardware and software, medals, printing and publishing work, furniture and fixtures, library books, stationery, photography, laboratory equipment, musical instruments, sports equipment, audio visual aids, transport etc., supplier of the electric and sanitary material, school building / repair and maintenance related goods, CCTV camera, Drawing and Painting, Fire safety equipment's, Gift Items, Nursery costumes, Light and Sound systems, generator sets, water coolers and water purifier, AMC of Photostat machine and Rizzo, canteen and catering facility contract, suppliers of security guards, gardeners, conservancy personnel etc. all can apply. Above services are not exhaustive, so traders in other professions can also register.

All traders / firms are requested to submit their application by Post to this office by 18.03.2019 in the prescribed form. Please submit photocopies of PAN / GST number along with the application form. Firms supplying labours / services should attach photocopies of ESI / EPF/ Service Tax numbers document.

Please Note: preference will be given to the specific business / service providers; therefore, the applicant should apply only for the goods/ services in which he deals primarily.

PRINCIPAL

केंद्रीय विद्यालय, एंड्रयूज गंज - 110024
(दूरभाष 011-2643112)

वर्ष 2019-20 के हेतु फर्मों द्वारा पंजीकरण एवं नवीनीकरण के लिए आवेदन

केंद्रीय विद्यालय, वित्तीय वर्ष 2019-20 के लिए फर्मों के पंजीकरण / पंजीकरण नवीनीकरण हेतु निवेदन उपयुक्त फॉर्म में भरकर आमंत्रित करता है। जिसके लिए विभिन्न निर्माता एवं सेवा प्रदानकर्ता फर्मों जो कि कंप्यूटर हार्डवेयर एवं सॉफ्टवेयर, मैडल, मुद्रण एवं प्रिंटिंग और प्रकाशन के कार्य, फर्नीचर एवं फिक्चर, पुस्तकालय की किताबें, स्टेशनरी, फोटोग्राफी, प्रयोगशाला का सामान, वाद्ययंत्र, खेलकूद का सामान, दृश्य एवं श्रव्य (Audio Visual Aids) के साधन, यातायात के साधन इत्यादि, बिजली तथा सेनेटरी का सामान, सी सी टीवी कैमरा, ड्राइंग एंड पेंटिंग, अग्नि सुरक्षा सम्बन्धी सामान, गिफ्ट सामान, नर्सरी परिधान, लाइट एंड साउंड सिस्टम, इमारत बनाने एवं विद्यालय के बिल्डिंग / रिपेयरिंग एवं मेंटेनेंस सम्बंधित अन्य सामान, जनरेटर सेट, वाटर कूलर एवं पयोरीफायर, फोटोस्टेट एवं रिजो मशीन की ऐएमसी की सेवा, कैंटीन ठेका एवं खान-पान संबंधी सुविधा, सिक्क्यूरिटी गार्ड, माली व सफाई की सेवाएं इत्यादि से सम्बंधित व्यवसाय करने वाले सभी आवेदन कर सकते हैं। उपर्युक्त सेवाएं सुविस्तृत नहीं हैं, अतः अन्य व्यवसायों से जुड़े व्यापारी भी पंजीकरण करवा सकते हैं। सभी व्यापारियों / फर्मों से अनुरोध है कि पंजीकरण के लिए आवेदन दिनांक 18.03.2019 तक उपयुक्त फॉर्म में डाक द्वारा भरकर जमा करवाएं। प्रत्येक आवेदन प्रार्थना पत्र के साथ जरूरी दस्तावेज जैसे पैन/ जीएसटी नंबर की प्रतिलिपियाँ अवश्य संलग्न करें। लेबर / सर्विस प्रदान करने वाले ईपीएफ, ईएसआई, सर्विस टैक्स संख्या आदि की प्रतिलिपियाँ आवेदन के साथ संलग्न करें।

आवश्यक सूचना : पंजीकरण के लिए अधिमान विशिष्ट व्यवसायी/ सेवा प्रदान करने वालों को मिलेगा अतः आवेदक केवल उसी सामान के लिए आवेदन करें जिसमें वह मुख्यव्यवसाय करता हो।

प्राचार्या

FORM FOR REGISTRATION/RENEWAL OF FIRMS FOR THE PERIOD OF ONE YEAR

W.E.F. 1.4.2019 TO 31.3.2020

Sub: Registration of firms / suppliers / service providers for supply of _____.

1	Category under which registration is sought (tick as appropriate)	a) Manufacturer b) Assembler c) Supplier d) Service Provider		
2	Name & address of the firm			
3	Whether it is Individual or Firm(Attach Document in support)			
4	Telephone number			
5	Name of the owner of the firm with address			
6	GST ,TAN etc numbers of the firm (Please Attach copies of related document)	GST No TAN No EPF A/c No. ESI A/c No. Service Tax No		
7	PAN number of Firm			
8	PAN number of owner			
9	Details of experience & place of work during the last 03 years	Institute where rendered service/Supplies	Period	Name of supplies/Service
10	Brief details of Bankers	Name of Bank Bank Account No. IFSC No of Bank		

11	Income Tax Circle in which the applicant firm is assessed to Income Tax (Please indicate GIR/PAN No.)	
12	Sale Tax Registration No.	
13	Total Numbers of the workers in the firm	

Date: _____

SIGNATURE OF OWNER OF
THE FIRM & SEAL

UNDERTAKING

I, Mr/Ms. _____ proprietor of M/s _____ do hereby undertake that the above furnished information is correct to the best of my knowledge and belief. In case of any information/supporting documents by me found to be incorrect/case, the offer of my registration/contract will be cancelled automatically and action may be taken as per KVS rule. I assure you to provide the best service to the Vidyalaya.

Place: _____

Signature

Name of Proprietor

Date: _____ Seal of the Firm

Last date of submission by post / hand is 18.03.2019. In case of any data submitted found false (at any stage), registration will be cancelled and action will be taken as per rule/law.

• **Tick the areas in which the firm wishes to provide the service**

- Computer Hardware and Software,
- Supply of Medals
- Printing and publishing work
- Provide Lab Items i.e. chemicals & instruments etc.
- AMC of Photocopies & Rizzo
- AMC of Water cooler
- Providing of manpower (Clerks, Peon) etc. services
- Providing sanitation materials & services
- Providing covered tempos
- Providing watermarked Paper (for printing books)
- Providing Taxi for local journey
- Providing Trucks / Tempos for transportation of material
- Providing Bus services on rental basis
- Providing Data entry operators services
- Welding service
- Providing new furniture and Repair
- Providing lock repair services services
- Providing white washing services
- Electrical supply, repair, AMC
- Supply of photocopier cartage and AMC of photocopier Machine Refiling
- Provide tent, generator etc. on rent basis
- Mobile telephony services
- Printing, dispatch of admit cards services
- Provide Audio Visual Aids
- Sports items i.e. sports kits, equipment's etc
- Air conditioner – Supply, rental, repair, AMC etc
- Providing Rubber stamps, name plates, numbering machine
- Supply of plumbing sanitary items
- Supply of A-4 size paper, supply of Photocopy machine
- Drawing & Painting
- Drawing & Painting
- Supply of Nursery costumes
- Professional services of Chartered Accountant for preparation and e-filing & printing of form 16/16A etc.
- Services of Video & Photography services
- provide dress on rent basis
- AMC of Computers
- Providing housekeeping & Gardners
- Providing security services
- Scrap / disposal of raddi
- Providing all type of stationery
- Providing RTV on rent basis
- Data punching services
- Carpenter services
- Providing steel almirahas
- Providing air cooler repair / watering
- Civil repair of School Building
- Telephone repair services
- Fire safety equipment & Refiling
- Internet related services
- IVRS services / SMS services
- Canteen / Mess / Refreshment
- Printing of School Magazine
- Installation, repair, AMC of CCTV's
- Gift Items
- Supply of Light and Sound systems
- Supply of Library Books, Newspapers, magazine and periodicals
- Supply Musical instruments & repair